



B. McKay Mignault
B. McKay Mignault, Chief Bankruptcy Judge
United States Bankruptcy Court

Dated: July 16th, 2025

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

IN RE:	CASE NO. 2:25-bk-20129
JODY LEE GOOSLIN, II, Debtor.	CHAPTER 11 Subchapter V JUDGE B. MCKAY MIGNAULT

**OPERATING ORDER FOR INDIVIDUAL
DEBTOR ELECTING SUBCHAPTER V**

The above-named Debtor having filed a voluntary Chapter 11 petition, with the designation of Subchapter V, in this District on June 16, 2025, it is hereby

ORDERED as follows:

I. **FINANCIAL INFORMATION**

Pursuant to 11 U.S.C. §1187, the Debtor in a voluntary case shall append to the voluntary petition their most recent balance sheet, statement of operations, cash-flow statement, and Federal income tax return; or a statement made under penalty of perjury that no balance sheet, statement of operations, or cash-flow statement has been prepared and no Federal tax return has been filed.

II. **INITIAL OPERATING REPORT**

The Debtor shall file, within fourteen (14) days after the date of the entry of this Order, a sworn Initial Operating Report. The Initial Operating Report shall, at a minimum, state: (1) the estimated costs of operation for the thirty (30) days succeeding the filing of the bankruptcy petition; (2) the estimated cash balance increase or decrease or the profit or loss for the thirty (30) days succeeding the filing of the bankruptcy petition; (3) the amount of cash available for the Debtor's use; (4) an explanation as to how the Debtor intends to fund the costs of their case for the thirty (30) days succeeding the filing of the bankruptcy petition; (5) the location, identifying number and balance of all bank accounts, including those established pursuant to this Order; (6) a statement of insurance coverage giving policy numbers, carriers and amounts of coverage for general liability, automobile, workers' compensation and any other coverage in force. The Debtor

shall provide a copy to the Trustee appointed in the case, and if a Creditors' Committee is appointed, to the designated representative.

III. MONTHLY OPERATING REPORT

The Debtor shall file with the Court, within forty-five (45) days after the date of the entry of this Order and not later than the twenty-first (21st) day of each month thereafter, a sworn written report of the operations and financial condition of the Debtors' estate. This report will differ from the Initial Operating Report and conform to the format outlined in the following paragraphs of this Order and approved by the United States Trustee. The Debtor shall provide a copy of each report to the Trustee appointed in the case, and if a Creditors' Committee is appointed, to the designated representative. All reports shall be filed on a calendar-month basis unless otherwise approved by the Court.

A. SELECTION OF REPORT FORMAT

The Debtor must file Monthly Operating Reports in a timely fashion. Proposed forms for filing Monthly Operating Reports will be sent to the Debtor directly by the Assistant United States Trustee. The Debtor may propose alternative financial reporting which accurately reflects the operations and finances of the Debtor's estate if the alternative reporting is more cost effective to generate. If reports are currently being generated by electronic data processing (EDP) methods that provide substantially the same information as the information requested by the Assistant United States Trustee, such reports may be filed in lieu of the forms provided by the Assistant United States Trustee. Handwritten Monthly Operating Reports will be accepted from the Debtor if acquiring outside accounting or typing services would unduly burden the estate. Once a format is selected and approved, the Monthly Operating Reports should follow this format unless Court approval is obtained to change such format.

B. CONTENTS OF OPERATING REPORT

The Operating Report, if submitted in a format other than that requested by the Assistant United States Trustee, shall include: (1) a statement of total cash receipts and disbursements; (2) an income statement that reflects net operating income or loss for the monthly period; (3) a statement of the increase or decrease in cash for the reporting period, which may be stated in conjunction with the income, receipts and disbursements statements or separately; (4) an aging of accounts receivable; (5) an aging of post-petition accounts payable; (6) a statement of the tax withholding account, including the amounts placed in the account during the reporting period, the amounts paid over to each taxing authority, and a statement that discloses whether the taxes are being paid timely; (7) a statement of post-petition payments to secured creditors, including the amounts paid and any arrearage accrued since the filing of the petition; (8) statements as to the general condition of the Debtor's business, assets, inventory, insurance coverage, and any unusual occurrences that might affect the estate; (9) a copy of the most recent bank statement for each post-petition bank account. The Operating Report shall be dated and signed under oath by the reporting officer, owner or partner.

IV. NEW BOOKS OF ACCOUNT

(For further information regarding this requirement, contact the Office of the Assistant United States Trustee at 304-347-3400.)

The Debtor shall close out its books of account as of the close of business on the date of the filing of the bankruptcy petition, and shall open new books of account as of the opening of business on the next business day. In the new books of account, the Debtor shall cause to be kept proper accounts of its earnings, expenses, receipts, disbursements and all obligations incurred and transactions had in the operation of the business and the management, preservation and protection of the property of the estate. The Debtor shall preserve proper vouchers for all payments made on account of such disbursement. The Debtor shall request a statement for all bank accounts from the banking institution where each account is located to reflect the cash balances in the accounts as of the date of the petition. **Upon the filing of the petition, the Debtor shall reconcile existing bank accounts to determine the correct balance thereof as of the date of the filing of the bankruptcy petition.** The Debtor is hereby authorized to make payments and to draw necessary checks, and to maintain its existing bank accounts or open new accounts in compliance with the provisions of 11 U.S.C. § 345. The Debtor is not required to place on its bank accounts or checks any identification or other designation to indicate its bankruptcy filing status.

V. SEPARATE TAX ACCOUNTS

After the filing, the Debtor is directed and required to segregate and hold separate and apart from all other funds all monies withheld from employees for Federal 941 taxes, including social security taxes, monies withheld for state or local income taxes, monies collected from others for Federal or state excise taxes and state or local sales taxes, or any other tax where money was actually withheld or collected from others, and forthwith to deposit the monies so withheld or collected in a separate bank account, and at the same time shall deposit in such account the Debtor's share or contribution required for such withheld or collected taxes. The Debtor shall retain such funds in a separate bank account and shall timely pay over those taxes as they become due to the proper taxing authorities, obeying all Federal, state and local depository requirements that may require sums to be deposited with the taxing authority as they accrue. Copies of Federal tax deposit forms shall be transmitted to the District Director of the Internal Revenue Service to the attention of the Chief, Special Procedures.

VI. EMPLOYMENT OF PRINCIPALS AND PROFESSIONALS

The Debtors are advised that professional persons, such as accountants, attorneys, appraisers, and auctioneers may be employed and compensated only upon application to, and approval by this Court. All applications for employment of principals and professionals shall be provided to the Assistant United States Trustee and the Subchapter V Trustee appointed in this case, via electronic transmission through the Court's CM/ECF system.

VII. RESTRICTIONS ON ACTIVITIES OF THE DEBTOR

The Debtor may not use cash collateral, obtain credit, or use, sell or lease property of the estate without seeking permission of the Court, after notice to certain creditors. Cash collateral is cash, negotiable instruments, documents of title, securities, deposit accounts, or other cash equivalents in which the estate and an entity other than the estate have a security interest. Requests to the Court for permission to engage in the restricted activities must be in the form prescribed by the Bankruptcy Rules. Bankruptcy Rule 4001 governs cash collateral and obtaining credit; Bankruptcy Rule 6004 governs use, sale or lease of property of the estate.

VIII. PLAN OF REORGANIZATION

The Debtor has the exclusive right to file a plan of reorganization within 90 days after the filing date (11 U.S.C. § 1189(b)). This period can only be extended upon Court approval, and the Court cannot approve an extension of this deadline unless the Court finds that the need for the extension is attributable to circumstances for which the Debtor should not justly be held accountable.

The plan (and disclosure statement, if filed) shall conform to Official Forms 425A and 425B, respectively, which are available from the Clerk or at the Court's website, www.wvssb.uscourts.gov.

It is further

ORDERED that copies of this Order shall be provided to the Debtor, counsel for the Debtor, the Subchapter V Trustee and the Assistant United States Trustee. Counsel for the Debtor shall review the requirements of this Order with the principal officer of the Debtor, the Subchapter V Trustee appointed in this case and the accountant for the Debtor, if one is employed.